

**ATTORNEY GENERAL TRAVEL CONTROL BOARD
MINUTES
QUARTERLY MEETING
500 South 2nd Street, Springfield, IL 62701
Video Conference Room
Thursday, October 11, 2018**

The Attorney General's Travel Control Board meeting was called to order at 10:00 a.m. by Chairman Tad Huskey. In attendance was Board member Melissa Mahoney. Chief Internal Auditor Jay Wagner was present as an observer. Advance notice of the meeting was posted at 500 S. 2nd St. in Springfield by Tad Huskey, at 100 W. Randolph in Chicago by Mary Jordan, and on the OAG website.

The minutes from the previous meeting held on July 2, 2018, were reviewed and approved.

The Board had no old business to discuss.


Under new business, the exception lists for FY18 lapse period and FY19 Q1 were reviewed and discussed. The list was approved and the Board was in agreement with these filings.

The Board also discussed updates to Article 5 of the Office's policies and procedures manual, which relate to travel. We discussed the proposed changes and agreed that the Board would send out a revised draft for additional review once many minor changes were finalized.

There was no other new business discussed.

The Board agreed the next TCB meeting date would be in January 2018 at 500 South 2nd Street, Springfield, IL.

Having no further business to discuss, the meeting was adjourned at 10:20 a.m.



Chairman



Member